

CHURCH OF ST. MICHAEL
Pastoral Council Meeting
8/22/2011
(Corrected)

Pastoral Council members present: Monica Kittock-Sargent, Allen Koss, Sandy Schultz, Doug Sitzman, Tony Sasso. Steve Cunningham, Joe Folz, Joan Reed
Others Present: Fr. Dennis, Jeri Jolley (Trustee), John Frank (Trustee), Mark Wood (Finance Council Chair)

Invited Guest: Michael L. Kratochvil, Catholic Finance Corporation

Convene: 7:05pm

Opening Prayer – Fr Dennis

Old Business:

- Review and approval of June Pastoral Council minutes. Motion to approve without changes by Allen Koss. Motion 2nd by Monica Kittock-Sargent and carried through unanimous verbal vote by council.
- Discussion and election of new pastoral council members and officers.
 - 2 open pastoral council positions presented and discussed.
 - Motion introduced by Joe Folz to extend current Pastoral Council member Monica Kittock-Sargent and Steve Cunningham to 2 year terms. Motion second by Tony Sasso and motion carried through unanimous verbal vote by council.
 - 3 pastoral officer positions introduced as open for annual election.
 - Monica Kittock-Sargent nominated and accepted as Council Chair. Motion introduced by Tony Sasso to approve Monica Kittock-Sargent as Pastoral Council Chair. Motion 2nd by Joe Folz and carried through unanimous verbal vote by council.
 - Sandy Schultz nominated and accepted as Council Vice-Chair. Motion introduced by Tony Sasso to approve Sandy Schultz as Pastoral Council Vice-Chair. Motion 2nd by Joe Folz and carried through unanimous verbal vote by council.
 - Doug Sitzman nominated and accepted to 2nd term as Council Secretary. Motion introduced by Allen Koss to approve Doug Sitzman as Pastoral Council Secretary. Motion 2nd by Joe Folz and carried through unanimous verbal vote by council.
- Open discussion and review of current status of remaining council terms and status. No action taken.
- Open discussion on updating contact information for Pastoral Council on church website, including pastoral council meeting minutes. Doug Sitzman agreed to provide parish staff

minute information for posting. Pastoral Council members provided updated contact information.

- Monica Kittock-Sargent led discussion on structure and schedule of future Pastoral Council meetings.
 - Discussion amongst members on the challenges of current schedule structure enabling timely access to current financials and meeting minutes from parish committees.
 - All committee meetings will continue to occur on 3rd Tuesday of each month (Sept 20th).
 - September 26 @ 7:00pm – Pastoral and Finance Council Joint Meeting. Monica Kittock-Sargent and Mark Wood agreed to plan and distribute meeting agenda 1 week in advance.
 - October 3rd @ 7:00pm set as tentative for Pastoral Council meeting
 - Review of current parish committees and pastoral council links.

	Pastoral Council Link	Parish Staff Link
Liturgy Committee	Monica Kittock-Sargent	Eric Larson
Life/Faith Committee	Sandy Shultz	Brian Jorgensen
Finance Committee	Doug Sitzman	
Whole Life Committee	Joan Allen Reed	Sandy Glau & Dottie Knutson

- Pastoral council links were reminded that committees are required to provide meeting minutes to Pastoral Council as instructed by Father Dennis.
- Finance Committee update provided by Mark Wood (Chair).
 - Fiscal Year end books have closed with slight operating profit. Presentation to Parish members planned for weekend masses September 24 & 25.
 - New consolidated quarterly financial reporting structure presented and discussed amongst council members. New financial reporting provides simplified view of various Parish financial reports. Additional accounting detail and reports will be available as requested.
 - Discussion on upcoming Pledge Drive dates and proposed changes to process.
- Sandy Shultz presented update on pricing options for name badges. After discussion council agreed to continue with low cost option of printed name tags for council, committee and staff members.
- Committee members discussed plans for future strategic planning sessions. Planned agenda item for Joint meeting on September 26th.

Closing Prayer – Fr. Dennis

Next Parish Council meeting: September 26 @ 7:00pm @ St. Michaels Church

Motion to Adjourn: Joe Folz

2nd: Sandy Schultz

Meeting Adjourn: 8:35pm