

CHURCH OF ST. MICHAEL  
Joint Session Pastoral/Finance Council Meeting  
9/26/2011

Pastoral Council members present: Monica Kittock-Sargent, Allen Koss, Doug Sitzman, Joe Folz, Joan Reed

Finance Council Members: Charlie Weber, Keith Boyer, David McMillan, Jeff Keopp

Others Present: Fr. Dennis, Jeri Jolley (Trustee), John Frank (Trustee)

Invited Guest: Michael L. Kratochvil, Catholic Finance Corporation

Convene: 7:03pm

Opening Prayer – Fr Dennis

Finance Agenda:

- Charlie Weber introduced fy2011 financial balance sheet for review and discussion. Motion introduced and 2<sup>nd</sup> to approve fy2011 financial balance sheet. Motion carried.
- Charlie Weber introduced fy2012 July month end financial balance sheet for review and discussion. Motion introduced and 2<sup>nd</sup> to approve fy2011 financial balance sheet. Motion carried.
- Charlie Weber introduced fy2012 August month end financial balance sheet for review and discussion. Motion introduced and 2<sup>nd</sup> to approve fy2011 financial balance sheet. Motion carried.
- Charlie Weber introduced reporting on average mass attendance data for 2010 and 2011.
  - Discussion amongst members on how data is captured and reported. Discussions amongst members in relation to total parish membership.
  - Concerns raised on the availability and maintenance of an accurate total parish membership.
  - Council members discussed possible options including a census to gain accurate accounting of current parish members.
  - Pastoral Council agreed to add parish membership as an agenda topic to future pastoral council agenda.
- Maintenance update:
  - Exterior painting underway.
  - Efforts underway to solve on-going water leads in bell tower.
  - Reviewed early bids and project plan for social hall flooring.

Pastoral Agenda

- Monica Kittock-Sargent introduced August Pastoral Council minutes.
  - 2 corrections – Joan Reed is liaison to Whole Life Committee and remove Dottie Knutson as Parish staff supporting Whole Life Committee.
  - Motion and 2<sup>nd</sup> to approve minutes with corrections. Motion carried.

- Monica Kittock-Sargent introduced Pastoral Council meeting structure for review
  - Pastoral council will meet on the 1<sup>st</sup> Monday of each month with the exception on joint Finance/Pastoral council held in September, December, and May.
  - Joint Finance/Pastoral council meetings will be held on the 4<sup>th</sup> Tuesday of September and May running from 7:00-9:00pm
  - Pastoral Council meetings will run 7:00-8:30pm.
  - Changes are meant to support change in committee meeting dates which will now occur 1 week later each month.
- Monica Kittock-Sargent introduced current Pastoral Council membership including term information for review.
  - Council discussed open Pastoral Council positions. 2 open positions include 1 two year term and 1 three year term.
  - Council members discussed current application process and proposed need to update application requirements and interview materials to reflect current pastoral needs.
  - Council discussed a number of options for application requirements.
  - Monica Kittock-Sargent agreed to draft a new application and interview process based on Pastoral Council feedback. Review and discussion for changes will be added as a future Pastoral Council agenda.
- Pastoral Council discussed topics from book Growing an Engaged Church by Albert Winseman. Discussion amongst council members on applying principles from book into Pastoral Council strategies and activities. Council members were reminded on commitment to finishing reading book in preparation of future Pastoral Council meetings.

Closing Prayer – Fr. Dennis

Motion to adjourn and second. Motion carried.

Meeting Adjourn: 8:38 pm

Next Parish Council meeting: October 3 @ 7:00pm @ St. Michaels Church